MEMORANDUM

TO: School Superintendents

FROM: Melissa K. Ambre, Director

Office of School Finance

DATE: October 9, 2009

SUBJECT: Transfer Tuition Webinar

The Office of School Finance will hold a Webinar on Transfer Tuition on Wednesday, October 14, beginning at 1:00 p.m. EST. The presentation for the webinar is currently available on the Office of School Finance website at http://www.doe.in.gov/finance/welcome.html Please print and review the materials prior to the webinar. As you review the information, please forward questions and concerns via e-mail to Peggy Smith at pesmith@doe.in.gov or Melissa Ambre at mambre@doe.in.gov so we can address them during the webcast.

Information on how to participate in the webinar follows.

Time: 1:00 pm, Eastern Daylight Time (New York, GMT-04:00)

Meeting Number: 647 231 927

Meeting Password: (This meeting does not require a password.)

To join the online meeting (Now from iPhones too!)

Go to https://indiana-doe.webex.com/indiana-doe/j.php?ED=121020877&UID=0&RT=MiMxMQ%3D%3D>

- 2. Enter your name and email address.
- 3. Enter the meeting password: (This meeting does not require a password.)
- 4. Click "Join Now".

To view in other time zones or languages, please click the link:

https://indiana-doe.webex.com/indiana-doe/j.php?ED=121020877&UID=0&ORT=MiMxMQ%3D%3D>

To join the audio conference only

To receive a call back, provide your phone number when you join the meeting, or call the number below and enter the access code.

Call-in toll-free number (US/Canada): 866-699-3239 Call-in toll number (US/Canada): I-408-792-6300

Global call-in numbers: https://indiana-doe.webex.com/indiana-

doe/globalcallin.php?serviceType=MC=121020877=1 <a href="https://indiana-doe.webex.com/indiana-doe.webx.com/indiana-doe.we

doe/globalcallin.php?serviceType=MC&ED=121020877&tollFree=1>

Toll-free dialing restrictions: http://www.webex.com/pdf/tollfree_restrictions.pdf

Access code:647 231 927

For assistance

- I. Go to https://indiana-doe/mc
- 2. On the left navigation bar, click "Support".

If you have questions, contact Doug at: dlintner@doe.in.gov

To add this meeting to your calendar program (for example Microsoft Outlook), click this link: <a href="https://indiana-doe.webex.com/indiana-doe.webx.com/

doe/j.php?ED=121020877=0=MI=1=2=1=i8oPmdQbk43aP8vW5BakgxTSm6FTOTIVCOf5a2P8GhE==MiMxMQ%3D%3D <a href="https://indiana-doe.webex.com/indiana-doe.webx.com/indiana-doe.webx

doe/j.php?ED=121020877&UID=0&ICS=MI&LD=1&RD=2&ST=1&SHA2=i8oPmdQbk43aP8vW5B akgxTSm6FTOTIVCOf5a2P8GhE=&RT=MiMxMQ%3D%3D